

**MODULAR BUILDING BOARD
MEETING PACKET
APRIL 28, 2008**



Division of Building Safety
MODULAR BUILDING FUND
Fiscal Year 2008 Financial Statements
As of 3/31/2008



Statement of Revenues and Expenditures

Class	Budget	YTD Amount	Encumbrances	YTD Collected/ Obligated	YTD Collected/ Obligated as a % of Budget *	YTD Remaining Budet	Projected for Remainder of Year	Projected Year End Totals	Projected Total as a % of Budget
Revenues:	300,000	559,441		559,441	186.5%	(259,441)	150,000	709,441	236.5%
Expenditures									
Personnel:	65,000	199,140	-	199,140	306.4%	(134,140)	66,000	265,140	407.9%
Operating:	150,000	8,716	-	8,716	5.8%	141,284	120,000	128,716	85.8%
Capital:	-	-	-	-	0.0%	-	-	-	0.0%
Total Expenditures	215,000	207,857	-	207,857	96.7%	7,144	186,000	393,857	183.2%
Net for FY 2008	85,000	351,585	-	351,585			(36,000)	315,585	

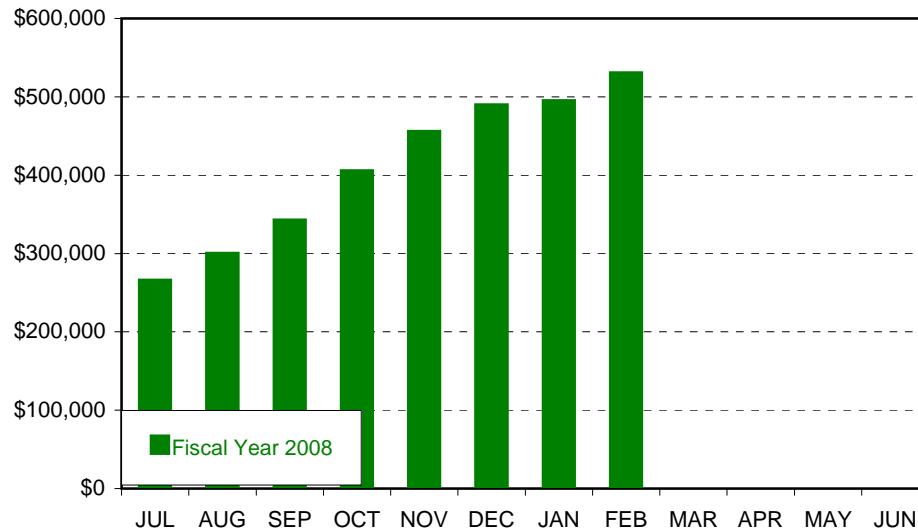
Statement of Cash Balance

Beginning Cash	Revenues	Expenditures	Encumbrances	Net Transfers	Other Changes in Cash	Liquidation of Prior Year Encumbrance	Available Cash	Projected Change in Cash for Remainder of Year	Projected Year End Available Cash
0	559,441	(207,857)	-	200,000	753	-	552,337	(36,000)	516,337

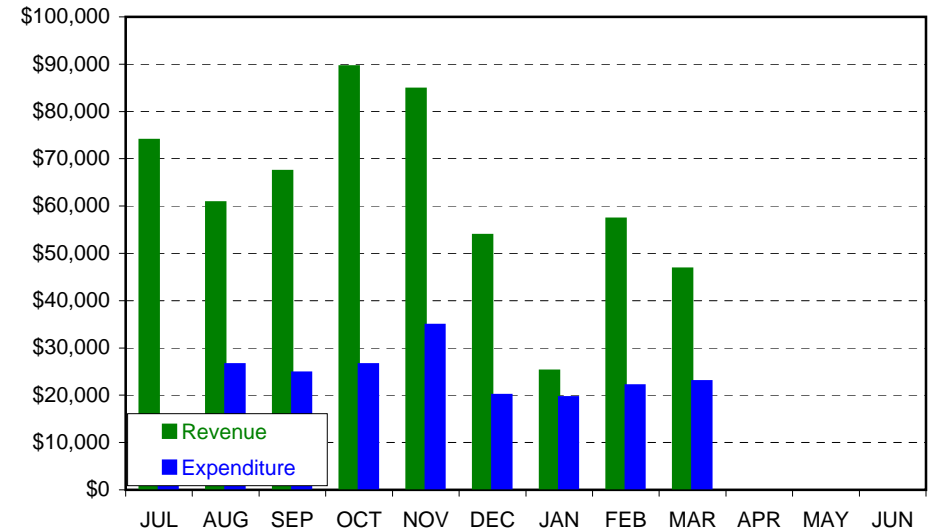
* Percent of Fiscal Year Completed 75.0%
Percent of Pay Periods Completed 73.1%

MODULAR BUILDING

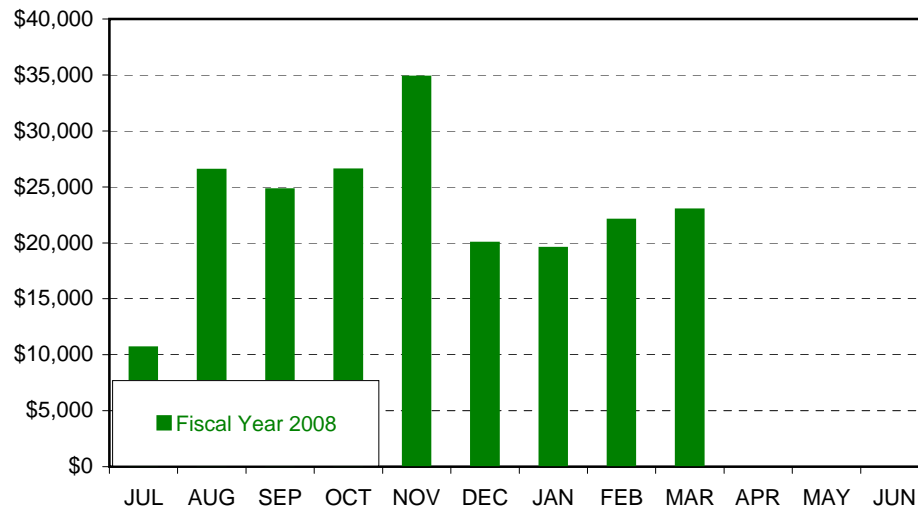
Month-End Cash Balance



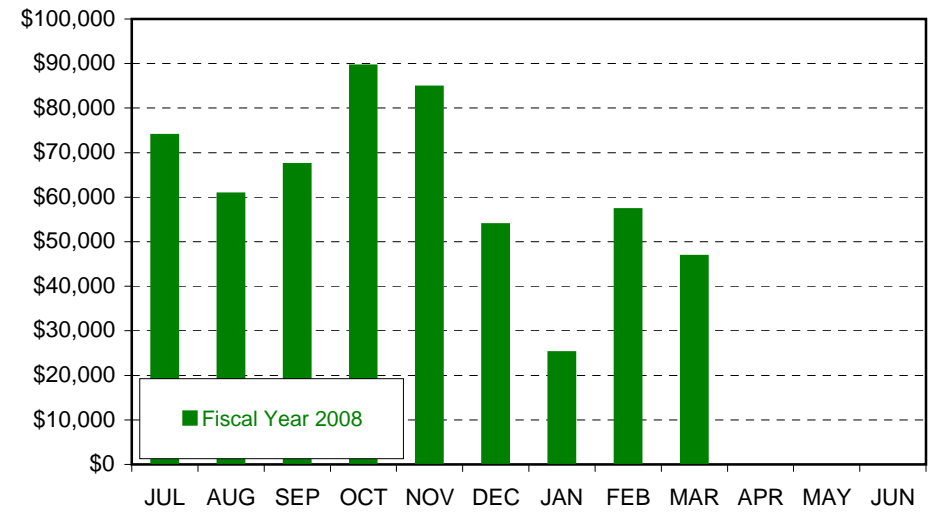
FY 08 Revenue vs Expenditures



FY 08 Expenditures



FY 08 Revenue



IDAPA ____
TITLE ____
CHAPTER ____

____.____.____ - RULES GOVERNING CIVIL PENALTIES

000. LEGAL AUTHORITY

The Idaho modular building board is authorized under sections 39-4302 (3) and 39-4306, Idaho Code, to establish by administrative rule the civil penalties to be paid for citations issued.

001. TITLE AND SCOPE.

01. Title. These rules shall be cited as IDAPA _____. - “Rules Governing Civil Penalties”, Division of Building Safety.

02. Scope. These rules establish the criteria and amount of civil penalties to be levied for violations of Title 39, Chapter 43, Idaho Code and IDAPA _____. - “Modular Buildings Rules”.

002. WRITTEN INTERPRETATIONS.

This agency has no written interpretations of this chapter.

003. ADMINISTRATIVE APPEALS.

Upon notice of a civil penalty, the notified party shall within ten (10) days comply with the penalty or file a written request for a hearing for appeal with the Idaho state modular building board. Bond in the amount of the penalty shall accompany the request for hearing. The board is authorized to affirm, reject, decrease or increase the penalty imposed by the administrator. However, in no case shall the penalty exceed one thousand dollars (\$1,000) for each offense.

004. INCORPORATION BY REFERENCE.

There are no documents that have been incorporated by reference into this rule.

005. OFFICE – OFFICE HOURS – MAILING ADDRESS AND STREET ADDRESS.

The principal place of business of the Division of Building Safety is in Meridian, Idaho. The office is located at 1090 E. Watertower Street, Meridian, Idaho and is open from 8 a.m. to 5 p.m., except Saturday, Sunday and legal holidays. The mailing address is: Division of Building Safety, 1090 E. Watertower, Meridian, Idaho 83642.

006 – 010. (RESERVED)

011. CIVILPENALTIES.

The following acts shall subject the violator to penalties based on the following schedule. Each day of such violation shall constitute a separate offense. A violation will be

considered a second offense or additional violation only if it occurs within one (1) year from the first violation.

01. Fees and Permits. When any person required by law to pay a fee or obtain a permit for or in connection with a modular building willfully fails to do so, the person shall be subject to a civil penalty of not more than two hundred dollars (\$200) for the first offense and a civil penalty of not more than one thousand dollars (\$1,000) for each offense thereafter.

02. Insignia of Approval. Any person installing a modular building on a site in this state on or after July 1, 2008, knowing that is not approved and does not bear the insignia of approval of the Division of Building Safety shall be subject to a civil penalty of not more than two hundred dollars (\$200) for the first offense and a civil penalty of not more than one thousand dollars (\$1,000) for each offense thereafter.

03. Modification Prior to Occupancy. Any person who has willfully modified a modular building which has been approved by the division prior to its initial occupancy, unless approval of that modification has been obtained from the division shall be subject to a civil penalty of not more than two hundred dollars (\$200) for the first offense and a civil penalty of not more than one thousand dollars (\$1,000) for each offense thereafter.

04. Willful Violation. Any person, partnership, company, firm, association or corporation who shall willfully violate any of the provisions of chapter 43, title 39 Idaho Code, or the rules of the modular building advisory board or of the administrator, or who shall refuse to perform any duty lawfully enjoined on him by the administrator within the time prescribed; or who shall fail, neglect, or refuse to obey any lawful order given or made by the administrator shall be subject to a civil penalty of not more than two hundred dollars (\$200) for the first offense and a civil penalty of not more than one thousand dollars (\$1,000) for each offense thereafter.

05. Judicial Review. Any party aggrieved by the final action of the board shall be entitled to a judicial review thereof in accordance with the provisions of Title 67, Chapter 52, Idaho Code.



State of Idaho
DIVISION OF BUILDING SAFETY

Building a Safer Idaho


C.L. "BUTCH" OTTER
Governor

C. Kelly Pearce
Administrator

Plans Review Program
1090 East Watertower Street, Suite 120
Meridian, Idaho 83642
208-332-7133
dbs.idaho.gov

April 11, 2008

TO: Modular Building Advisory Board Members

FROM: Jack Rayne 
Building Bureau Chief

SUBJECT: Idaho, Oregon and Washington Procedures for Non-Approved Modular Buildings

Idaho

Existing modular buildings intercepted in Idaho that do not bear Idaho modular building approval insignia can be approved by Idaho if:

1. Plans are submitted to and approved by the Idaho DBS.
2.
 - a. The building is subjected to an open-frame inspection process to determine compliance with all DBS currently adopted codes and standards and all necessary corrections and/or repairs have been completed and all applicable permit and plan review fees have been paid.
 - b. For Washington and Oregon tagged modular buildings, the complete open-frame inspection process may be reduced provided that the applicant has provided DBS with all substantiating inspection reports verifying inspections performed by Washington or Oregon inspection staff. This is not applicable to reports prepared by third party inspection individuals.
3. As an alternative to obtaining approval from DBS, the existing building can be treated by local code enforcement jurisdictions as a moved structure in accordance with IBC Sec. 3408 or IRC Sec. R101.2.

Oregon

Existing modular buildings intercepted in Oregon that do not bear Oregon modular building approval insignia can be approved by Oregon if:

1. Plans are submitted to and approved by Oregon BCD.
2. The applicant provides Oregon BCD with an acceptable engineers report that the existing modular building complies with the latest codes and standards adopted by Oregon's BCD and all applicable permit, plan review and insignia fees have been paid.

This requirement would be applicable to all non-Oregon approved modular buildings intercepted within the state of Oregon including those which may already bear Idaho modular building approval insignias.

Washington

Existing modular buildings intercepted in Washington that do not bear Washington modular building approval insignia can be approved by Washington if:

1. Plans are submitted to and approved by Washington Labor and Industries, Factory Assembled Structures.
2. The building is subjected to an open-frame inspection process to determine compliance with all Washington Labor and Industries, Factory Assembled Structures currently adopted codes and standards and all necessary corrections and/or repairs have been completed and all applicable permit and plan review fees have been paid.
3. As an alternative to obtaining approval from Washington Labor and Industries, Factory Assembled Structures, the existing building can be treated by local code enforcement jurisdictions as a moved structure in accordance with IBC Sec. 3408 or IRC Sec. R101.2.

State of Idaho
Division of Building Safety
Building Bureau
MODULAR BUILDING PROGRAM ACTIVITY REPORT

Summary Report for the Months of July 1, 2007 thru March 31, 2008

Month	Total # Modular Bldg Permits	Total # Modular Bldg Pods (Insignias issued)	Total # Modular Bldg Inspections Performed	Total # Manhours Inspection time	Total # of Modular Plan Reviews	Total # of Plan Reviews for Mfgs Out-of State
July	83	168	283	429	23	1
August	55	182	329	573.5	31	1
September	84	169	296	456	24	5
October	247	280	252	466.5	25	1
November	94	193	253	373.5	16	0
December	44	55	172	198.5	13	4
January	56	66	298	368	4	0
February	120	145	145	284	16	5
March	115	127	128	273.75	19	5
Total	898	1,385	2,156*	3,422.75* **	171	22

* FOR BUILDING AND ENERGY INSPECTIONS ONLY

** ESTIMATED BUILDING BUREAU PC AND OE COSTS @ \$65./HR = \$222,478.75

4/11/2008

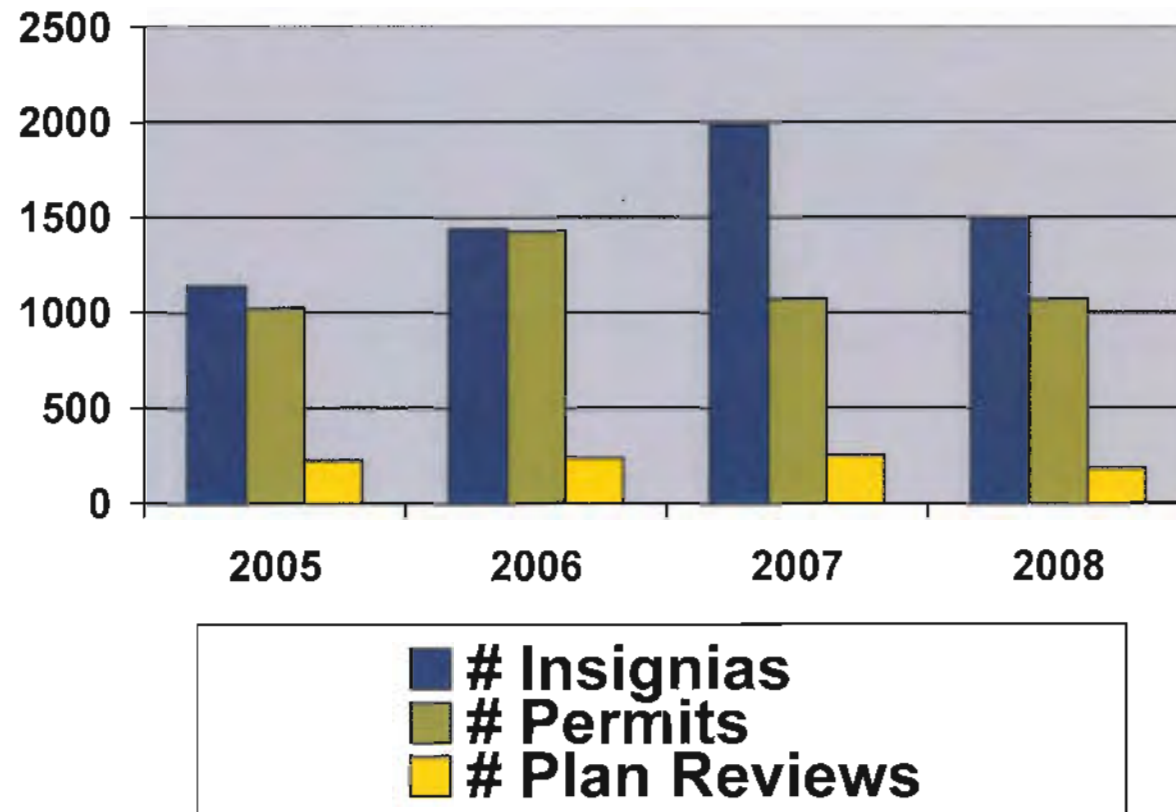
MODULAR BUILDING ADVISORY BOARD

Commercial and Residential Prefabricated Structures

- Title 39 Chapter 43 Idaho Code
IDAPA 07.03.03

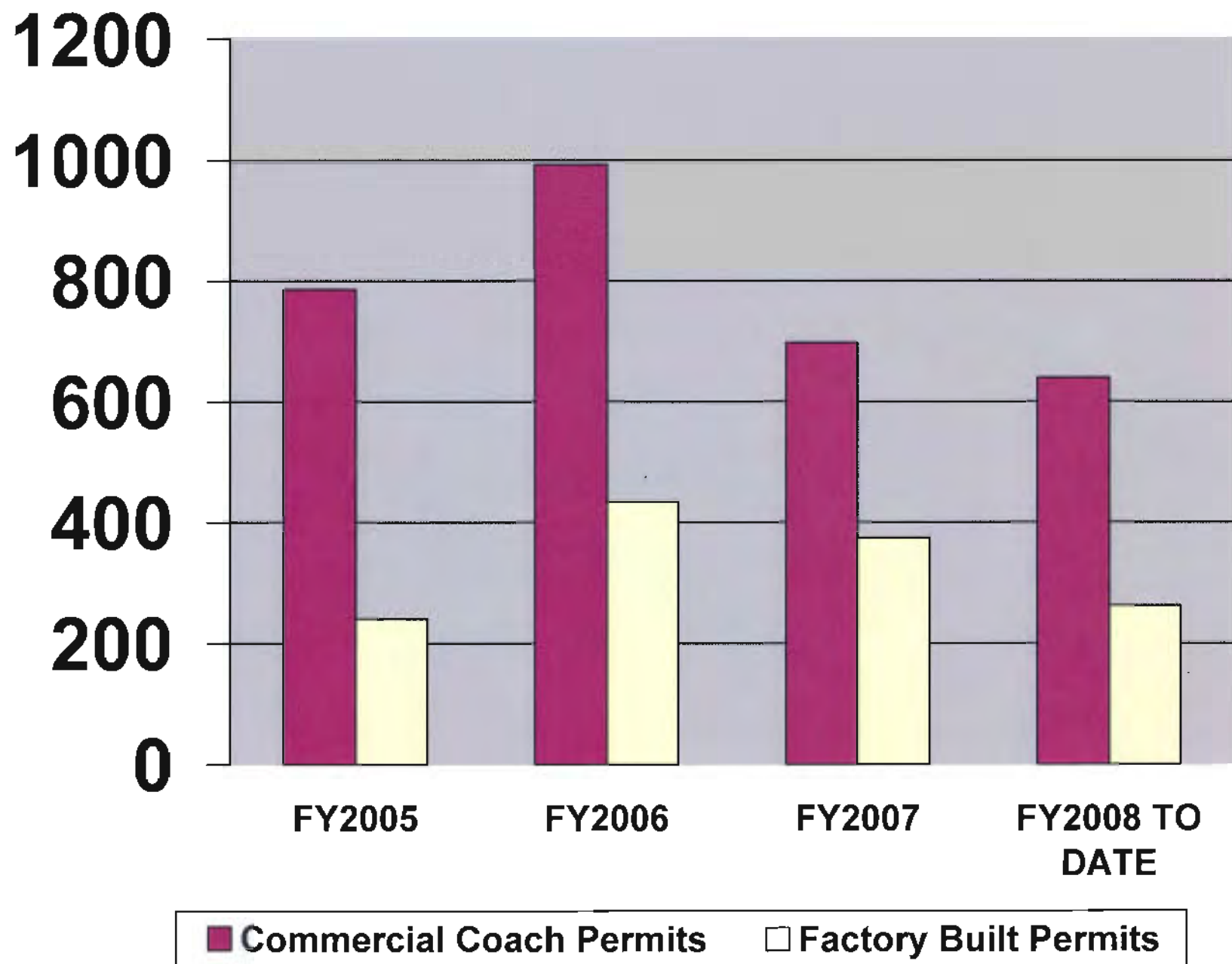
MODULAR BUILDING INDUSTRY

March 31, 2008



MODULAR BUILDING PERMITS

March 31, 2008



MODULAR BUILDING INSPECTIONS

March 31, 2008

